INSTRUCTIONS FOR SUBMITTING ONLINE REQUIRED PARTICIPATION DOCUMENTS

Incoming 7th grade students who need to submit an updated shot record may bring it to the school or email Valencia.Shepard@killeenisd.org

All incoming 7th Graders must **complete a Medical History and Sports Physical Form**. The completed form can be emailed to Coach Beasley (Boys), Coach Hearn (Girls), or turned into Valencia Sheppard @ the front office at Palo Alto Middle School Mon-Thur from 8:00 A.M. to 4:00P.M.

Anderson.beasley@killeenisd.org

Brittnay.hearn@killeenisd.org

Keith.Clinscales@killeenisd.org

All incoming 8th Graders must complete a **New Medical History Form Only**. (Page 1) This form can be accessed, completed and submitted through the Palo Alto MS Athletics Course in Schoology.

1. Log in to Schoology
2. Click on Palo Alto MS Athletics Course
3. Read Updates
4. Click on Materials
5. Click on Assignment
6. Open Attachment
7. Download Attachment and Save to your files

On Computer –

1. Open file with Adobe Acrobat Reader
2. Complete Form
3. Parent and Student Sign using Pen Icon
4. Save File
5. Submit File under assignment in Palo Alto MS Athletics Course
6. When Submitted it will be reviewed and you will be contacted by Coach Beasley for the Boys and Coach Hearn for the girls

On iPhone-

1. Open attachment with NOTES App

2. Complete Form

3. Parent and Student Sign using Pen Icon

4. Save File

5. Submit File under assignment in Palo Alto MS Athletics Course

6. When Submitted it will be reviewed and you will be contacted by Coach Beasley or Coach Hearn.

Incoming 9th Graders from Palo Alto MS have been placed in Shoemaker HS Athletics Course. Follow same directions as 8thGraders, except using Shoemaker HS Athletics Course.

Before 2020-2021 School Year ALL students must complete the 4 electronic consent forms for athletics on www.RankOneSport.com

1. www.RankOneSport.com
2. Select Texas
3. Select Killeen ISD
4. Continue to Forms
5. Create and Account and Continue or Continue as a Guest
6. Must have student's ID #